



## Client Instruction Guide

### Accessing the System

Log on to [www.strategicvaluationpartners.com](http://www.strategicvaluationpartners.com) and click on the **CLIENT** tab located on the lower right hand portion of the page. This takes you to the **Client Login** page, at which point you type in your Username and Password and then click the "Log in" button.

**NOTE:** If you should forget your username and/or password, click the Click here link next to the "Forgot your password?" prompt. Enter your email address in the field provided and click the Send Info button. Your login information will automatically be sent to you via email.



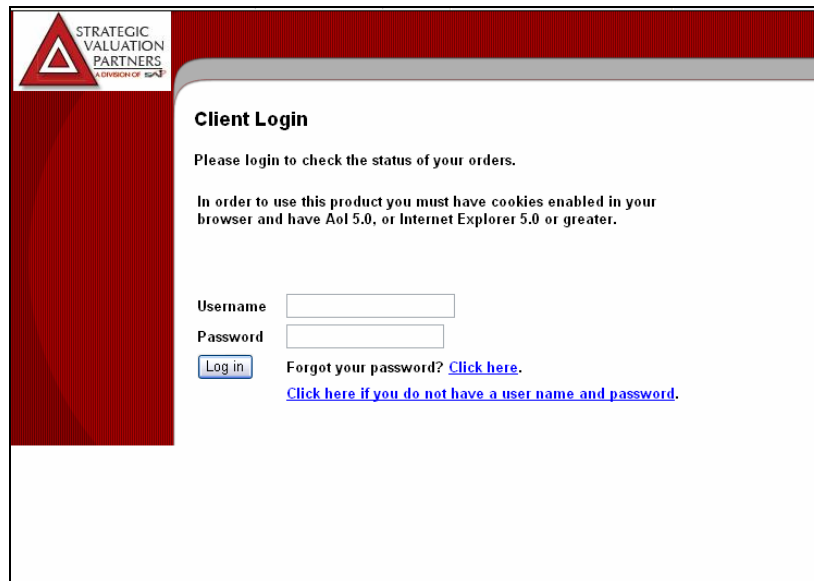
At the next screen, click on **Client Menu** to access the **Open Orders** page. At this point you will see all of your open orders in real time. To access more detailed information about a particular order, simply click on the specific **File #**.

Also, from this screen you can navigate to other pages that will facilitate an appraisal order, print an invoice, retrieve completed appraisals or request information on an appraisal that has already been completed and billed. These and other features will be discussed in more detail below.



**SVP Webpage**

**NOTE:** In order to use the system, you must have cookies enabled in your browser and have AOL 5.0, or Internet Explorer 5.0 or greater. Disable any pop-up blockers in your browser for our websites.



**Client Login Page**

## Ordering an Appraisal

1. Click the **Order Appraisal** tab at the top left-hand edge of the page. This opens the **Strategic Valuation Partners Appraisal Order Form** page.



It is recommended that a reasonable effort be made to complete the *entire* form. Typically, the more detailed information that is provided about the subject property, the more quickly and smoothly the entire process works. Fields marked with a red asterisk (\*) including the Subject Property Address, Property Contact Information, and Collateral Risk are required fields.

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**NOTE:** If you try to order the appraisal without the required information, you will receive an error message notifying you that “the required information is incomplete or contains errors.”

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Address: http://etrac.biz/otherusers/index2-client-main.aspx

Links: Customize Links, Free Hotmail, Windows, Windows Marketplace, Windows Media, Log-Out

STRATEGIC VALUATION PARTNERS  
A DIVISION OF SVP

Main Search Reports Help Tools Log-Out

Order Appraisal  
List All Open  
File Inquiries  
Completed Orders  
Cancelled Orders  
All Orders

Strategic Valuation Partners  
Appraisal Order Form

Fields marked with an \* are required

**Client Information**

Solve Interactive  
1111 Main Street  
Dayton, OH 45502  
Ordered By: bdemmy  
Loan Officer: No User Selected  
Additional User: No User Selected

Payment Method: Bill  
Loan Number:   
Date Needed:

**Subject Property Information**

(number) (prefix) (street name) (suffix)  
Address:

**Top Portion of Appraisal Order Form Page**

2. Credit and Collateral Risk Information

Ideally, both credit risk and collateral risk should be considered together as part of the overall analysis and credit decision to achieve safe and sound banking practices that result in well structured loan transactions. By providing basic credit risk information including the **Borrower Strength Rating**, **Target LTV Structure** and **Loan Position**, SVP may be able to assist the Client in the facilitation of the most efficient and appropriate appraisal reporting for each transaction.

Address: http://etrac.biz/otherusers/index2-client-main.aspx

Links: Customize Links, Free Hotmail, Windows, Windows Marketplace, Windows Media, Log-Out

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Target LTV Structure: N/A %

Loan Amount \$  \*

Estimated Value \$  \*

Sales Price \$  \*

Position of This Loan: N/A (first, second, third)

Is there additional financing on the subject property? No  If yes, please comment below.

**Additional Information**

Instructions

Save Order

**Bottom Portion of Appraisal Order Page**

**NOTE:** If you try to order the appraisal without the required information, you will receive an error message notifying you that "the required information is incomplete or contains errors."

### 3. Saving the Order

When you have completed the form, click the **Save Order** button at the bottom of the page. This displays a confirmation page, which enables you to review the order and make sure it is correct. If you need to make any changes, click on your browser's **Back** button to return to the previous form page, make the changes, and click the **Save Order** button again.

### 4. Confirming the Order

When the information on the form is correct, click the **Confirm Order** button at the bottom of the page.

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**NOTE:** If you would like a printed copy of this order, open the File menu in your browser and select **Print**.

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## Upload Documents

To reduce turnaround times and improve communication, SVP has built in an 'upload' feature that allows clients to scan supporting documentation and upload it directly to the order so that SVP and the appraiser have access to the relevant information immediately upon the assignment of the order.

Documentation such as purchase agreements, leases, deeds, plot plans, etc. may be conveniently uploaded using our system. The information is stored online with the particular file for easy access and retrieval.

Enter file name to upload:

Enter file name to upload:

### *The Upload Documentation Feature*

**After you have submitted an order, you can upload your documents into the SVP system:**

**Additional Information**

Instructions

[Click Here](#) if you would like to upload Sales Contacts, Income/Expense Information, or any other needed documents to do this assignment.

Enter file name to upload:

Enter file name to upload:

**To upload documents after you have submitted an order, locate the file, and enter the order form and scroll down to the additional information.**

## Viewing Open Orders

To view all appraisal orders that have been ordered but have not been completed or canceled, do the following:

1. Click the **Main** tab at the top of the page. The Main menu displays along the left edge of the page.
2. From the Main menu, click the **List All Open** button. This opens the All Open Orders page, which lists all open orders originally ordered by each individual client user.

<b>All Open Orders</b>				
Showing records <b>1</b> to <b>10</b> of <b>10</b>				
<b>File Number</b>	<b>Loan #</b>	<b>Borrower</b>	<b>Address</b>	<b>Status</b>
<a href="#">Unassigned</a>		Zane Tester	123 Valley Road - Hightstown, WA 99000	<b>Unassigned</b>
<a href="#">Unassigned</a>	120103	Jack Black	1126 Propert Street - Cityville, PA 11111	<b>Unassigned</b>
<a href="#">0400244</a>		Todd Bechtel	12 Woodmont Rd - Montville, NJ 09000	<b>Assigned</b>
<a href="#">A-3120266</a>	0123	Neil Diamond	88 Record Ave - Hollywood, CA 09000	<b>Assigned</b>

**All Open Orders Page**

The top of this page indicates the total number of open orders, and the actual orders are listed below that information. If there are more records than can be shown on the current page, there will be a **Next** link at the bottom of the page that may be used to view the other reports.

### Viewing the Details of an Order

Use the following procedure to view the detailed status of an order.

1. Click the **Main** tab at the top of the page. The Main menu displays along the left edge of the page.
2. From the Main menu, click the **List All Open** button. This opens the All Open Orders page.
3. Locate the order that you want to view and click on its **File Number** link.

<b>All Open Orders</b>				
Showing records <b>1</b> to <b>10</b> of <b>10</b>				
<b>File Number</b>	<b>Loan #</b>	<b>Borrower</b>	<b>Address</b>	<b>Status</b>
<a href="#">Unassigned</a>		Zane Tester	123 Valley Road - Hightstown, WA 99000	<b>Unassigned</b>
<a href="#">Unassigned</a>	120103	Jack Black	1126 Propert Street - Cityville, PA 11111	<b>Unassigned</b>
<a href="#">0400244</a>		Todd Bechtel	12 Woodmont Rd - Montville, NJ 09000	<b>Assigned</b>
<a href="#">A-3120266</a>	0123	Neil Diamond	88 Record Ave - Hollywood, CA 09000	<b>Assigned</b>

*Click the link under the File Number column to view the details*

The form opens so you can view the details including information on the client, the subject property, property access and contact information, and collateral risk information.

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Main Search Reports Help Tools Log-Out

**Strategic Valuation Partners**  
**Appraisal Order Form**

**Client Information**

Highland Hills, OH 44122	Payment Method	Bill
Ordered By Faith Poles	Loan Number	IN 233878
Loan Officer Faith Poles	Date Needed	3/8/2006 12:00:00 AM
Additional User		

**Subject Property Information**

Address	1831 Lakewood Drive	
City	Gaylord	State MI
Zip	49735	County otsego
Property Type	Residential	Total Bldg Area SF
Report Type	Limited Appraisal - SVP	Total Land Area Acres or SF

**Order Detail Information**

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Main Search Reports Help Tools Log-Out

Order Appraisal  
List All Open  
File Inquiries  
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Cancelled Orders  
All Orders

Borrower Name	Scott A. Jarnac, Sr	Borrower Strength Rating	(A is best)
Occupancy	Primary Residence	Primary Source of Loan	No
Target LTV Structure	%	Repayment	No
		Loan Amount	\$300,000.00
		Estimated Value	\$0.00
		Sales Price	\$0.00

Position of This Loan  
Is there additional financing on the subject property? No

**Additional Information**

Instructions  
2055 Interior, update of previous appraisal. Please pdf to bdemmy@strategicvaluationpartners.com when complete. Thank You. 1. E-mail statement semi-monthly to client. 2. General Mailbox goes in the processor field when entering orders.

[Click Here](#) to view Files Available for download.

Enter file name to upload:

Enter file name to upload:

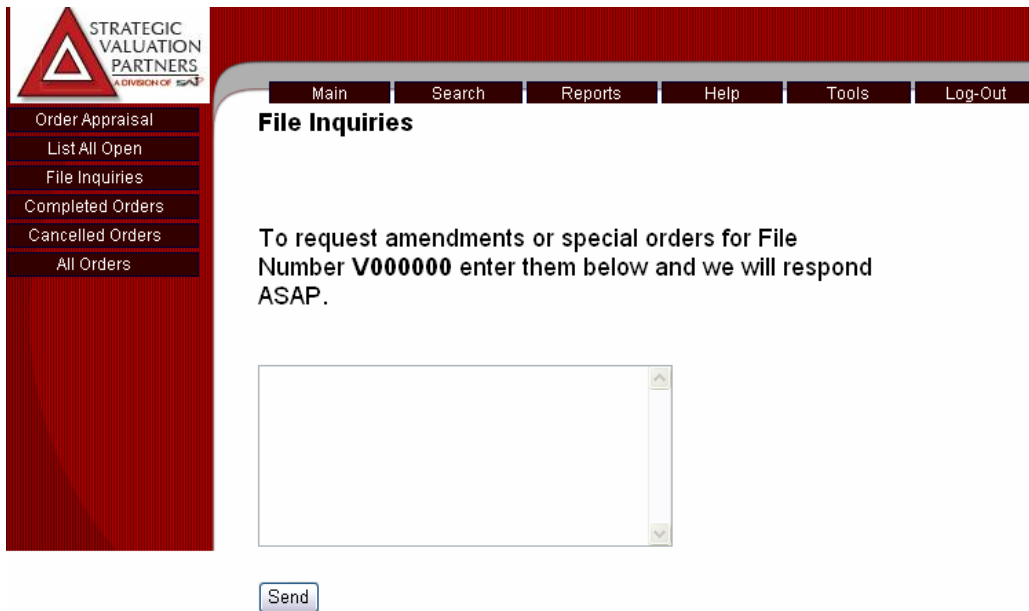
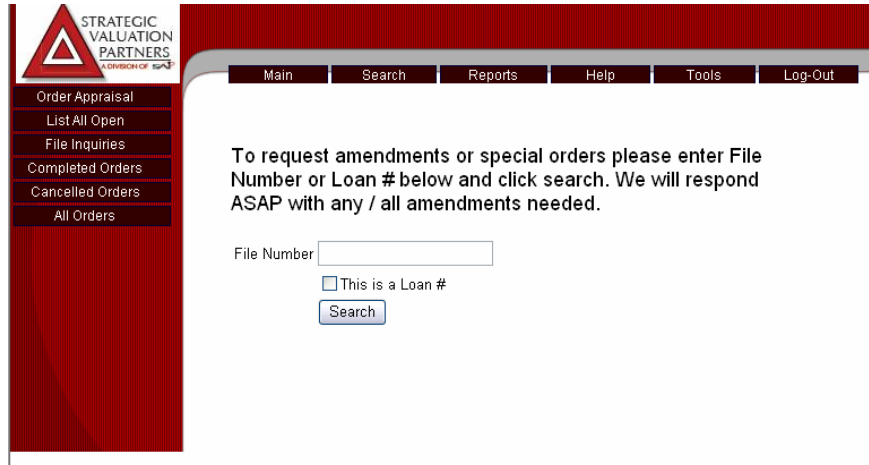
**Additional Order Detail Information**

**NOTE:** If you would like a printed copy of the order details, click the **Print Order** button at the bottom of the page.

## File Inquiries

If you would like to request any additional amendments or add special requests to your order, use the following procedure:.

1. Click the **Main** tab at the top of the page. The Main menu displays along the left edge of the page.
2. From the menu on the left, click the **File Inquiries** button.
3. In the **File Number** field, enter the number of the file you want to amend and click the **Search** button. If you would like to search by loan number, enter the loan number in the file number field and be sure to click in the box that states, "**This is a Loan #**" before clicking the Search button.
4. When the record displays, click the **File Number** link to open the File Inquiries page.
5. Enter your request in the text box provided and click the **Send** button. A confirmation message informs you that your message has been sent.



## Downloading Completed Appraisals

1. Click the **Main** tab at the top of the page. The Main menu displays along the left edge of the page.
2. From the Main menu, click the **Completed Orders** button. The All Completed Orders page appears. Appraisals that are ready for electronic delivery will have a red arrow icon displayed in the **Download** column.

Completed Orders  
38 records found

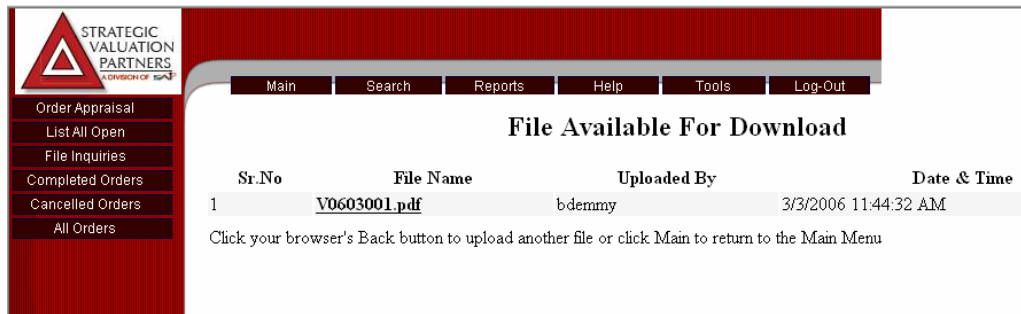
Sorted by:

Ascending  Descending

<a href="#">File #</a>	<a href="#">Loan #</a>	<a href="#">Borrower</a>	<a href="#">Address</a>	<a href="#">Status</a>	<a href="#">Date Completed</a>	<a href="#">Email Msgs</a>	<a href="#">Download</a>
<a href="#">V0603001</a>		Liquid Assets of Lodi, LLC	201 Highland Ave. - Lodi, OH 44254	Completed	3/3/2006	<a href="#">9 msgs</a>	
<a href="#">V0602010</a>		Woodcrest Management LLC	7877 Stead street - Utica, MI 48317-5671	Completed	2/28/2006	<a href="#">4 msgs</a>	
<a href="#">V0602009</a>	IN 233955	Timothy McGrath	8829 Vernier Road - Fair Haven, MI 48023	Completed	3/3/2006	<a href="#">8 msgs</a>	

**The Download Details Link for Completed Orders**

3. Click the red arrow icon to display the details page.
4. You will then be directed to the **Files Available for Download** page, click on the file number to view the PDF.



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Main Search Reports Help Tools Log-Out

Order Appraisal  
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All Orders

### File Available For Download

Sr.No	File Name	Uploaded By	Date & Time
1	<a href="#">V0603001.pdf</a>	bdemmy	3/3/2006 11:44:32 AM

Click your browser's Back button to upload another file or click Main to return to the Main Menu


**The Download Appraisal File Link**

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**NOTE:** PDF is an acronym for Adobe's Portable Document Format. These documents can be viewed in your Web browser or using Adobe's free Acrobat Reader program. Depending on the speed of your Internet connection, it may take from a few seconds to a few minutes to download the PDF version of the appraisal file.

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5. When the download completes, the appraisal form displays in a separate browser window. If desired, use the Acrobat **"Save"** and **"Print"** icons in your browser's tool bar to save the PDF file to your hard drive, or to print a hardcopy of the document.

Facilitated by:  <b>STRATEGIC VALUATION PARTNERS</b> <small>A DIVISION OF SAP</small>			Phone: 866.787.5111 Fax: 866.787.5112 strategicvaluationpartners.com
SUMMARY APPRAISAL REPORT			
<b>INTENDED USER/CLIENT FILE #</b>	<b>SVP FILE #</b>		
321	V0000000		
<b>BORROWER</b>	<b>IDENTIFICATION OF REAL ESTATE</b>		
Jim Smith	Street Address: 123 Main St City, State, Zip Code: Dayton, OH 45324 County: MONTOGMERY Tax Parcel #:		
<b>PROPERTY OWNER OF RECORD</b>	<b>INTENDED USE</b>		
Jim Smith	For the sole purpose of assisting the intended user in underwriting a real estate loan on the subject property.		
<b>INTENDED USER/CLIENT</b>	<b>PURPOSE AND TYPE OF VALUE</b>		
Solve Interactive Dayton, OH	Develop opinion of Market Value (See Addendum)		
<b>TYPE OF APPRAISAL</b>	<b>DATE OF THE REPORT</b>		
<input type="checkbox"/> Limited <input type="checkbox"/> Complete			
<b>INTEREST VALUED</b>	<b>ESTIMATED EXPOSURE TIME</b>		
<b>OPINION OF VALUE</b>	<b>VALUE SCENARIO</b>	<b>EFFECTIVE DATE</b>	
\$ 0	"As Is"		

## Communication with SVP

**All communication regarding an order must be facilitated through the email function of the SVP system.**

To communicate with SVP, click on the file number and then on the "Email Office" envelope located at the top of the page. All emails sent through the system are file specific and automatically tagged with the SVP file number, borrower name, and property address, even though that information does not appear on the screen of the sender. After completion of your message, click on the "Send" button on the bottom left corner of the email box.



Click the **E-mail Office** icon to launch the Email form window



The screenshot shows a web browser window titled "http://etrac.biz - Email Strategic Valuation Partners - M...". The page content includes a header "Email Strategic Valuation Partners", a "Subject:" text input field, a "Message:" text area with scrollbars, and a "Send" button at the bottom left.

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**NOTE:** The email icon disappears as soon as you make a menu selection from the left side of the page. It reappears when you click a tab at the top of the page.

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## Status Updates via Email


As a client user, you will receive periodic emails making you aware of any changes in the status of your appraisal order. Specifically, you will receive emails making you aware that your appraisal order has been "ASSIGNED", that the inspection has been "SCHEDULED", that the property has been "INSPECTED", that the appraisal is "IN PROGRESS", and that the appraisal report is "COMPLETED" and ready to download.

All communication from must be transmitted by clicking on the "Email Office" icon located at the top of the order page. Communication sent through the system *does not* require you to reference the particular borrower's name, property address, loan number or file number as that information will automatically appear with each email. Additionally, all correspondence regarding a particular file is recorded in the Email Log. This feature allows for transparency among all partners and ensures that the complete trail of communication is recorded within the system. You can access the Email Log at any time for a specific case (open or completed) and read the email communication. The entries are secure as the information cannot be altered or deleted after it is saved in the Email Log.

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**NOTE: Communicating by any means "outside" the system is strongly discouraged as the chain of communication in the Email Log may be broken. Should pertinent information be communicated outside of the required process, it is strongly recommended that a summary of that communication be prepared and inserted in the email log for the benefit of all parties.**

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Email Log			
Date Sent	From	Subject	Options
4/6/2006 12:12:53 PM	Client	Test	
<input type="button" value=" &lt;&lt; Back"/>			

## Status Updates via Status Table

Client users may also check the status of an appraisal order by viewing the Status Table. To access the status of an order:

1. Click the Main tab at the top of the page. The Main menu displays along the left edge of the page.
2. From the Main menu, click the **List All Open** button. This opens the All Open Orders page.
3. The far right column entitled "**Status**" indicates the real time status of a particular order.

**All Open Orders**

Showing records 1 to 10 of 10

File Number	Loan #	Borrower	Address	Status
<a href="#">Unassigned</a>		Zane Tester	123 Valley Road - Hightstown, WA 99000	Unassigned
<a href="#">Unassigned</a>	120103	Jack Black	1126 Proport Street - Cityville, PA 11111	Unassigned
<a href="#">0400244</a>		Todd Bechtel	12 Woodmont Rd - Montville, NJ 09000	Assigned
<a href="#">A-3120266</a>	0123	Neil Diamond	88 Record Ave - Hollywood, CA 09000	Assigned

## Viewing Previous Completed Orders

Use the following procedure to view appraisal orders that have previously been completed:

1. Click the **Main** tab at the top of the page. The Main menu displays along the left edge of the page.
2. From the Main menu, click the **Completed Orders** button. The All Completed Orders page appears.

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Main Search Reports Help Tools Log-Out

**Completed Orders**  
2 records found

Sorted by:

Ascending  Descending

File #	Loan #	Borrower	Address	Status	Date Completed	Email Msgs	Download
<a href="#">V0000000</a>	321	Jim Smith	123 Main St - Dayton, OH 45324	Completed	4/6/2006		
<a href="#">teastin</a>	testing	why me	1234 cause - dayton, oh 45324	Completed	3/30/2006	<a href="#">2 msgs</a>	

***The All Completed Orders Page***

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Main Search Reports Help Tools Log-Out

Order Appraisal  
List All Open  
File Inquiries  
Completed Orders  
Cancelled Orders  
All Orders

**Completed Orders**  
2 records found

Sorted by:

Ascending  Descending

<a href="#">File #</a>	<a href="#">Loan #</a>	<a href="#">Borrower</a>	<a href="#">Address</a>	<a href="#">Status</a>	<a href="#">Date Completed</a>	<a href="#">Email Msgs</a>	<a href="#">Download</a>
<a href="#">V0000000</a>	321	Jim Smith	123 Main St - Dayton, OH 45324	Completed	4/6/2006		
<a href="#">teastin</a>	testing	why me	1234 cause - dayton, oh 45324	Completed	3/30/2006	<a href="#">2 msgs</a>	

## Viewing Cancelled Orders

Use this procedure to view only those appraisal orders that have been cancelled.

1. Click the **Main** tab at the top of the page. The Main menu displays along the left edge of the page.
2. From the Main menu, click the **Cancelled Orders** button. The All Cancelled Orders page appears.
3. If desired, you can click the **File Number** link in any record to view the details of that order.

## Viewing All Orders

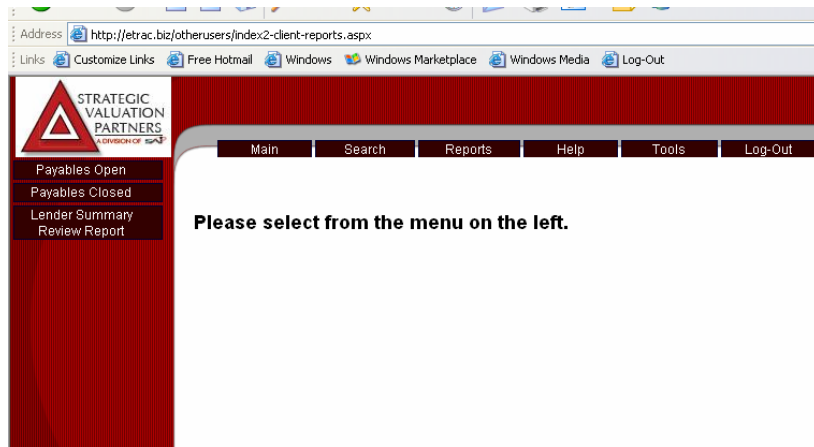
Use this procedure to view all appraisal orders regardless of their status.

1. Click the **Main** tab at the top of the page. The Main menu displays along the left edge of the page.
2. From the Main menu, click the **All Orders** button. The All Orders page appears.
3. If desired, you can click the **File Number** link in any record to view the details of that order.

## Reports

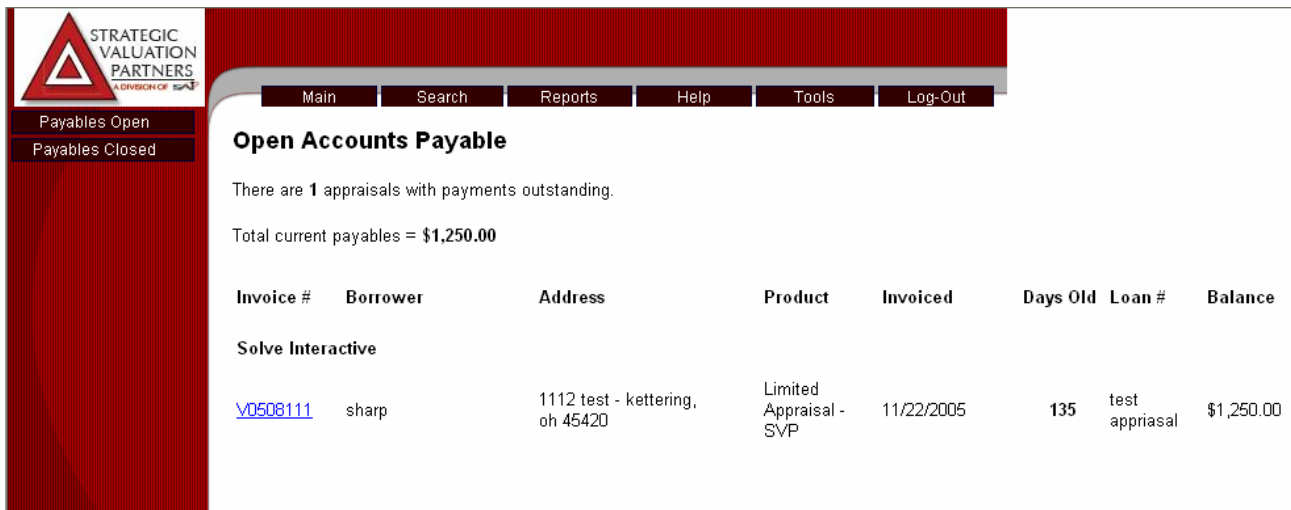
The Strategic Valuation Partners reporting feature enables the viewing of numerous reports including: (1) Open Payables; (2) Closed Payables; (3) Lender Summary Review Report; and (4) A Performance Report that is based on average turn time per client user. All reports can be accessed as follows:

1. Click the **Reports** tab at the top of the page. The Reports menu displays along the left edge of the page.
2. From the Reports menu, select the type of report you want to view and click the appropriate button on the left.



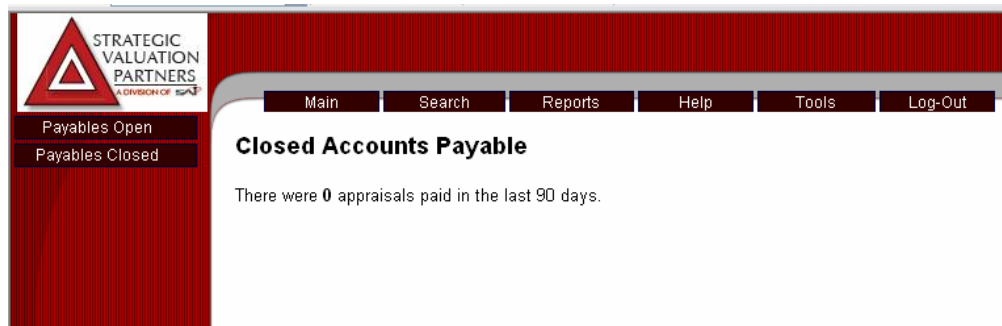
**Payables Open** The payables open report lists all reports that have been billed but remain unpaid.

1. To view a copy of this report, click the **Payables Open** tab on the left side of the page.



**Payables Closed** The payables closed report lists all reports that have been recently paid.

1. To view a copy of this report, click the **Payables Closed** tab on the left side of the page.



**Lender Summary Review Report** The Lender Summary Review Report is a comprehensive report that provides information collected from appraisal reports during a defined

period.

1. To view a copy of this report, click the **Lender Summary Review Report** tab on the left side of the page.
2. Using the drop down boxes, select the time period for which you would like to run the report.

**National City Bank Reports** *Click on Loan Number for order details and files that are available for download.*

Please select relevant dates for reports

Start Date	Month	Day	Year
End Date	Month	Day	Year

**Lender Summary Review Report Input Page**

3. Click on *Submit*, after the start date and end date have been accurately completed.
4. This will bring up the Lender Summary Review Report detailing information from the completed assignments in a given time period. This information can be used for individual audit purposes as well as for larger portfolio management.



**National City Bank Reports** *Click on Loan Number for order details and files that are available for download.*

01/01/2006 - 01/18/2006

Loan Number	Property Address	City	ST	ZIP Code	Property Type	E.V/S.P	TAR. LTV	Loan Amt.	Effective Date	Value	LTV	Unit of Comp. Used	Value per Unit
<a href="#">IN 228181</a>	303 S. Main Street	Clawson	MI	48017	Fast Food Restaurant	NA	NA	\$198,000	01/09/06	\$370,000	53.5%	SFBA	\$450.67
<a href="#">IN 228181</a>	4100 12 Mile Rd	Berkley	MI	48072	Fast Food Restaurant	NA	NA	\$160,000	01/09/06	\$532,000	30.1%	SFBA	\$497.20
<a href="#">IN 17767</a>	23850 Ryan Road	Warren	MI	48091	Light Industrial	\$350,000 SP	NA	\$315,810	01/18/06	\$378,000	83.5%	SFBA	\$48.06
<a href="#">IN 228071</a>	15390 S. Dixie Highway	Monroe	MI	48161	Motel	NA	NA	\$300,000	01/13/06	\$301,000	99.7%	SFBA	\$31.97
<a href="#">IN 228696</a>	55 Oakman Boulevard	Highland Park	MI	48203	Industrial	\$975,000 SP	NA	\$700,000	01/10/06	\$690,000	101.4%	SFBA	\$42.70
<a href="#">IN 228685</a>	13741 West Chicago Street	Detroit	MI	48228	Auto-Related	\$750,000 SP	NA	\$600,000	01/02/06	\$580,000	103.4%	SFBA	\$65.23
<a href="#">IN 229246</a>	20475 James Couzens	Detroit	MI	48235	Auto-Related	\$160,000 SP	NA	\$120,000	01/16/06	\$165,000	72.7%	SFBA	\$84.53
<a href="#">IN 226835</a>	891 Union Lake Road	White Lake	MI	48386	Day Care Facility	NA	NA	\$343,000	01/03/06	\$465,000	73.8%	SFBA	\$201.12

**Lender Summary Review Report**

5. To view more specific information regarding an individual appraisal order, Click on the Loan Number and you will be directed to the Order Form Page.
6. To ask any questions or view any communication regarding this order, click on the “**Email Office**” or “**Email Log**” icons located at the top of the page.
7. To view a copy of the completed appraisal report, scroll down to the section entitled *Additional Information*. Press the “[Click Here](#) to View Files Available for Download” Button.

**Performance Report**

The Performance Report displays the average turn time of an appraisal order in a given time period per client user.

1. To view a copy of this report, click the **Lender Summary Review Report** tab on the left side of the page.
2. Using the Date Entered Fields, select the time period for which you would like to run the report.

Close Window

Filter Criteria

Enter the information against each text box. (Leaving textboxes blank will result into an error.)

**Enter data to filter**

DateEntered	>=	<input style="width: 95%;" type="text"/>
DateEntered	<=	<input style="width: 95%;" type="text"/>

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**NOTE:** The beginning date of the report should be entered into the top box and the end date of the report should be entered in the box below. Disregard the “less than or equal to” and “greater than or equal to” signs.

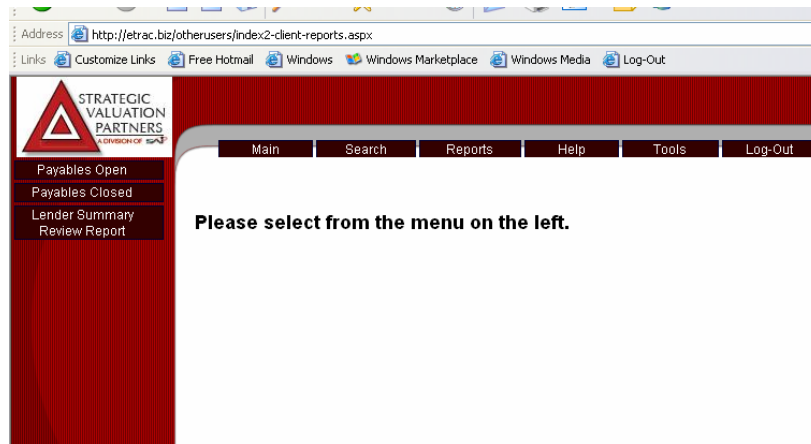
---

3. After the dates have been properly entered, click "Next" to view a copy of the **Performance Report**.

Borrower Name	Address	City	State	Zip	Date Entered	Days Entered To Completed
**REMOVED**	1453 East Nine Mile	Ferndale	MI	48030	2/24/2006 11:36:00 AM	19
**REMOVED**	1831 Lakewood Drive	Gaylord	MI	49735	3/6/2006 3:40:00 PM	8
**REMOVED**	112 S. MAIN	ROYAL OAK	MI	48067	12/6/2005	13
**REMOVED**	453 North Perry	Pontiac	MI	48342	12/8/2005	15
**REMOVED**	14754 M-52	Chesaning	Mi	48616	12/9/2005	14
**REMOVED**	18462 Wyoming	Detroit	MI	48221	12/12/2005	18
**REMOVED**	1310 Burton Street	Grand Rapids	MI	48026	12/15/2005	15
**REMOVED**	13741 West Chicago Street	Detroit	MI	48228	12/20/2005 3:52:00 PM	23
**REMOVED**	18923 McCormick	Detroit	MI	48224	12/23/2005 3:42:00 PM	14
**REMOVED**	1285 West 8 Mile Road	Detroit	MI	48221	12/27/2005 12:00:00 PM	14
**REMOVED**	891 Union Lake Road	White Lake	MI		12/28/2005 4:08:00 PM	14
**REMOVED**	55 Oakman Boulevard	Highland Park	MI	48203	1/3/2006 9:52:00 AM	23
**REMOVED**	15390 South Dixie Highway	Monroe	MI	48161	1/3/2006 4:05:00 PM	13
**REMOVED**	4100 12 Mile Rd	Berkley	MI	48072	1/4/2006 9:00:00 AM	12
					<b>Average</b>	<b>12.22</b>

## Invoices

To view an invoice, log into the system using your user name and password. Click on the "**Reports**" tab along the top of the page. On the column on the left of the screen click on the "**Payables Open**" tab.



On the next page, click on the order number to view the invoice for that particular order.



- Payables Open
- Payables Closed
- Lender Summary
- Review Report

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### Open Accounts Payable

There are 27 appraisals with payments outstanding.

Total current payables = \$36,500.00

Invoice #	Borrower	Address	Product	Invoiced	Days Old	Loan #	Balance
<a href="#">V0603001</a>	Liquid Assets of Lodi, LLC	201 Highland Ave. - Lodi, OH 44254	Limited Appraisal - SVP	3/3/2006	6		\$1,150.00
<a href="#">V0602010</a>	Woodcrest Management LLC	7877 Stead street - Utica, MI 48317-5671	Limited Appraisal - SVP	2/28/2006	9		\$1,500.00
<a href="#">V0602009</a>	Timothy McGrath	8829 Vernier Road - Fair Haven, MI 48023	Limited Appraisal - SVP	3/3/2006	6	IN 233955	\$1,250.00
<a href="#">V0602007</a>	Scott A. Jamac, Sr	1831 Lakewood Drive - Gaylord, MI 49735	Limited Appraisal - SVP	2/21/2006	16	IN 233878	\$300.00

The invoice will then be available for you to preview or print.

**\*\*\* Strategic Valuation Partners Invoice \*\*\***

<b>From:</b>	Strategic Valuation Partners 1120 Channingway Drive Fairborn, OH 45324	<b>Invoice #:</b>	V0508111
<b>Attn:</b>	Dick Starz	<b>Invoice date:</b>	Tuesday, November 22, 2005
<b>To:</b>	Solve Interactive 1111 Main Street Dayton, OH 45502	<b>Terms:</b>	Net 15 days
<b>Attn:</b>	brenda.drew	<b>Due date:</b>	<b>Wednesday, December 07, 2005</b>
<b>Loan #:</b>	<b>test appraisal</b>	<b>Property:</b>	1112 test kettering, oh 45420
<b>Additional Notes:</b>		<b>Borrower:</b>	sharp
		<b>Appraisal Type(s):</b>	<b>Limited Appraisal - SVP</b>
		<b>File Number:</b>	V0508111
		<b>Fee:</b>	\$1,250.00
		<b>Balance:</b>	<b>\$1,250.00</b>

*Remittance Copy*

<b>Loan #:</b>	<b>test appraisal</b>	<b>Invoice Number:</b>	V0508111
<b>From:</b>	Ryan Martin Solve Interactive 1111 Main Street	<b>To:</b>	Dick Starz Strategic Valuation Partners 1120 Channingway Drive

## Logging Out

When you are finished using the SVP system, you should log out so that no one else can access your account.

To log out, simply click the **Log-Out** tab. After you are logged out, you will see the message, "Thank you for using Strategic Valuation Partners". At that point you may close your browser window, if desired.

STRATEGIC VALUATION PARTNERS  
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Main Search Reports Help Tools **Log-Out**

Order Appraisal  
List All Open  
File Inquiries  
Completed Orders  
Cancelled Orders  
All Orders

**Open Orders**  
2 records found

Sorted by:

Ascending  Descending

<a href="#">File #</a>	<a href="#">Loan #</a>	<a href="#">Borrower</a>	<a href="#">Address</a>	<a href="#">Status</a>
<a href="#">Unassigned</a>	562	John Smith	222 Smith St - Dayton, OH 45555	Unassigned
<a href="#">V0000010</a>	222	Tim Smith	123 2nd Ave - Fairborn, OH 45324	Received By Appraiser

## Technical Support

All technical questions should be directed to SVP at 1-866-787-5111 or via email at [svprequests@strategicvaluationpartners.com](mailto:svprequests@strategicvaluationpartners.com).